##### Macintosh HD:Users:gbatty80:Documents:Fareshare Yorkshire:PR:YORKSHIRE:Logo's:FS Yorkshire general use RGB.jpg

##### FARESHARE COMMUNITY FOOD MEMBER APPLICATION FORM

Your organisation must meet the criteria and be registered with FareShare before it can receive food. Terms and conditions will be regulated by a contract signed by the FareShare project manager and by a representative of your organisation.

Please complete the application form below and return to your local FareShare project.

1. Project name: 2. Registered charity no:

|  |  |
| --- | --- |
|  |  |

3. Organisation name (if different):

|  |
| --- |
|  |

4. Address of organisation (delivery and mailing):

|  |
| --- |
|  |
|  |
|  |

Telephone number: Fax number:

|  |  |
| --- | --- |
|  |  |

Email: Website address:

|  |  |
| --- | --- |
|  |  |

Contact name and position:

|  |
| --- |
|  |

 Alternative contact name and position:

|  |
| --- |
|  |

5. Type of agency (e.g. day centre, winter shelter):

|  |
| --- |
|  |

6. Please give details of the group(s) targeted by the project:

You are your main client group(s): Tick all that apply

Homeless men 🞎 Client with drug and

Homeless women 🞎 alcohol problems 🞎

Rough sleepers 🞎 Mental Health 🞎

Homeless 16-25 yrs old 🞎 Physical health problems 🞎

Single homeless people 🞎 Schoolchildren – primary school 🞎

People at risk of Schoolchildren – secondary school 🞎

Homelessness 🞎 Young people (16-25) 🞎

Women 🞎 Adults (26-64) 🞎

Ex-offenders 🞎 Older people (64+) 🞎

Asylum seekers 🞎 other 🞎

Families 🞎 if other, please specify:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Client Group Details

|  |  |  |
| --- | --- | --- |
| What proportion of your client group falls into each of the following living situations?Please give a percentage estimate. | Sleeping rough  |  **%**  |
| Hostel |  **%** |
| Housed (vulnerable) |  **%** |
| Other |  **%** |
| Which age range does your client group belong to?Please tick appropriate box. | Children (under 16) |  |
| Young adults (16-25) |  |
| Adults (26-64) |  |
| Older people (65+) |  |
| No specific age range |  |
| How many clients on average do you serve-deal with on a daily basis?Please tick appropriate box. | 0 – 25 |  |
| 25 – 50 |  |
| 50 – 75 |  |
| 75 – 100 |  |
| 100 – 125 |  |
| 125 – 150 |  |
| 150+ |  |
| Is this a regular client group? | Yes |  |
| No |  |
| Please estimate the percentage of male clients you serve on a daily basis. |  % |
| Please estimate the percentage of female clients you serve on a daily basis. |  % |

Ethnic breakdown of client group

Which ethnic group does your project work with? Please tick all that apply, and provide percentage estimates for each selected ethnic group in the right column (Total of all ethnic groups should add up to 100%).

White – British 🞎 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_%

White – Irish 🞎 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_%

White – Any other background 🞎 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_%

Mixed – White and Black Caribbean 🞎 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_%

Mixed – White and Black African 🞎 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_%

Mixed – White and Asian 🞎 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_%

Mixed – Any other mixed

background 🞎 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_%

Asian or Asian British – Indian 🞎 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_%

Asian or Asian British – Pakistani 🞎 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_%

Asian or Asian British – Bangladeshi 🞎 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_%

Asian or Asian British – Any other

Asian Background 🞎 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_%

Black or Black British – Caribbean 🞎 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_%

Black or Black British – African 🞎 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_%

Black or Black British – any other

Black background 🞎 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_%

Other Ethnic Groups – Chinese 🞎 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_%

Other Ethnic Groups – Please

specify:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 🞎 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_%

**TOTAL:**   **100%**

8. Please give details of the project's access policy (e.g. open door etc.)

|  |
| --- |
|  |

9. Does the organisation have an equal opportunities policy? If yes, please explain how it is implemented (please attach policy)

|  |
| --- |
|  |

10. How is your organisation funded?

|  |
| --- |
|  |

11. Other than food, what services does your centre provide?

|  |  |
| --- | --- |
| Medical |  |
| Complementary Health |  |
| Advice |  |
| Activities |  |
| Training |  |
| Referral to other agencies |  |
| Other |  |

12. Please briefly describe all meals and food provided by the project:

|  |  |  |  |
| --- | --- | --- | --- |
|  | Breakfast | Lunch | Dinner |
|  **Monday**:  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| Hot/Cold? |  |  |  |
| No. of people served? |  |  |  |
|  **Tuesday**:  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| Hot/Cold? |  |  |  |
| No. of people served? |  |  |  |
|  **Wednesday**:  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| Hot/Cold? |  |  |  |
| No. of people served? |  |  |  |
|  **Thursday**:  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| Hot/Cold? |  |  |  |
| No. of people served? |  |  |  |
|  **Friday**:  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| Hot/Cold? |  |  |  |
| No. of people served? |  |  |  |
|  **Saturday**:  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| Hot/Cold? |  |  |  |
| No. of people served? |  |  |  |
|  **Sunday**:  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| Hot/Cold? |  |  |  |
| No. of people served? |  |  |  |

14. Is a charge made for the food you provide? If yes please give details:

|  |
| --- |
|  |

15. Estimated weekly food expenditure:

|  |
| --- |
|  |

16. Where does the project currently receive and/or buy food from?

|  |
| --- |
|  |

17. When could the project receive deliveries from FareShare?

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|   | Mon | Tue | Wed | Thu | Fri | Sat | Sun |
|  *Times:*  |  |  |  |  |  |  |  |

18. Please describe the delivery area (i.e. size, directions if different from main entrance), or if there is no specific area, describe road and parking conditions outside the project:

|  |
| --- |
|  |

19. Are there any perishable foods, which the project would not wish to receive? (Give details)

|  |
| --- |
|   |

20. Are there any perishable foods, which the project is in need of? (Give details)

|  |
| --- |
|  |

21. What facilities are there on site for cooking and preparing food?

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| --- |
|  |

22. What facilities are there on site for storing food?

|  |
| --- |
|  |

23. Are staff trained in food handling? (Give details)

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| --- |
|  |

25. Do environmental health officers regularly inspect premises? (Give details)

|  |
| --- |
|  |

**ADDED VALUE**

By working in partnership with you, FareShare aims to achieve more than just feeding people.

One of the most powerful elements of the FareShare service is that it allows the organisations, which receive our food, to redirect their often limited resources to provide other vital services to help people start to rebuild their lives.

In our 2012 National Impact Survey over 60% of the recipient projects said they could now spend money on other services such as training, medical services and counselling. 84% of these projects also indicated they can now regularly provide a much wider range of healthier food.

**We hope that our food service also helps your organization to use its funds to provide even more opportunities for those you serve.**

26. To help us measure this added value impact please list up to three things your organisation is hoping to provide, and that receiving our food will help achieve, in the next 12 months or so:

|  |
| --- |
| i) |

|  |
| --- |
| ii) |

|  |
| --- |
| iii) |

**IMPORTANT**

**Please attach copies of food handling procedures, proof of food hygiene training, and any environmental health officer reports/correspondence. Also enclose any further information you feel would be relevant to your application.**

**Many thanks and we look forward to hearing from you soon.**