|  |
| --- |
| Barnsley Food Bank Manager JOB APPLICATION FORM |

|  |
| --- |
| CONFIDENTIAL |

Post applied for:

|  |
| --- |
| Barnsley Food Bank Manager |

Surname:

|  |
| --- |
|  |

Forename(s):

|  |
| --- |
|  |

Address:

|  |
| --- |
|  |
|  |
|  |
|  |

Telephone: Home Mobile Work

|  |  |  |
| --- | --- | --- |
|  |  |  |

Email address

|  |
| --- |
|  |

Can we call you at work? YES/NO

**EMPLOYMENT** **History** – **Please give details below. Continue on a separate sheet if necessary.**

|  |  |  |  |
| --- | --- | --- | --- |
| **Present/ Last employers name and address** | **From: To****(Mth/ Yr)** | Job title and main accountabilities/tasks | **Salary/ reason for leaving** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

## TRAINING – Please give details of any development/training (external and internal) undertaken within the last 7 years (including dates and length of courses etc).

|  |
| --- |
|  |

**QUALIFICATIONS (Academic/ professional, Please use a separate sheet if needed)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Place of Education** | **From/To** | Subject | **Qualifications obtained** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**DISCLOSURE OF CONVICTIONS –** Have you ever been convicted of any offence, which is not considered ‘spent’ YES/NO (if yes, please give details on a separate sheet)

#### What is your notice period and, if successful, when could you take up an appointment?

|  |
| --- |
|  |

## REFERENCES – Please give details below of two people whom we may contact for references, one of whom should be your present/last employer.

|  |  |
| --- | --- |
| Name: | Name: |
| Job Title: | Job Title: |
| Address: | Address: |
|  |  |
|  |  |
|  |  |
|  |  |
| Phone No: | Phone No: |
| Relationship to you: | Relationship to you: |

**Please note FareShare Yorkshire will not approach referees unless your application is successful.**

**SUPPORTING INFORMATION -** Please use the space below to detail how you fulfill the accountabilities and requirements of the role for which you are applying and any **relevant** unpaid/voluntary work experience that meet the requirements of the person specification. (Maximum 2000 words)

|  |
| --- |
|  |

**You may continue on an additional A4 sheet**

**Data Protection Act 1998**

The information or data which you have supplied on this form will be processed and held on computer, and will also be processed and held on your personal records if appointed. The data may be processed by FareShare for the purposes of equality monitoring, compiling statistics, and for keeping of other employment records.

By signing and returning this application form you will be deemed to be giving your explicit consent to processing of data contained or referred to on it, including any information which may be considered to be sensitive personal data.

Please return your completed application form to: jonathanwilliams@fareshareyorkshire.org

Signed:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |
| --- |
| **Data Protection Act 1998**The information or data which you have supplied on this form will be processed and held on computer, and will also be processed and held on your personal records if appointed. The data may be processed by FareShare Yorkshire for the purposes of equality monitoring, compiling statistics, and for keeping of other employment records.By signing and returning this application form you will be deemed to be giving your explicit consent to processing of data contained or referred to on it, including any information which may be considered to be sensitive personal data. |

|  |
| --- |
| EQUAL OPPORTUNITIES MONITORING FORM |

## Confidential - Office use only:

Post applied for:

|  |
| --- |
|  Ref: Barnsley Food Bank Manager |

Surname:

|  |
| --- |
|  |

Forename:

|  |
| --- |
|  |

Address:

|  |
| --- |
|  |
|  |
|  |
|  |

Home/mobile telephone no.: Work telephone no.

|  |  |
| --- | --- |
|  |  |

FareShare Yorkshire is committed to the successful development of an equal opportunities policy in relation to the recruitment and selection of employees. To assist with the monitoring of this policy, we would be grateful if you could **COMPLETE THE DETAILS BELOW AND RETURN THE FORM WITH YOUR APPLICATION**. The monitoring form does not constitute any part of the shortlisting or interview process. If you choose not to complete this section, your application **will not** be affected. The purpose of this section is purely to gain general information about the composition of the applicants within FareShare Yorkshire and all details given will be strictly confidential.

Name of Applicant: ……………………………………………………………………………………………………………………

PLEASE TICK APPROPRIATE BOXES

1. I would describe my ethnic origin as:

 **WHITE MIXED**

 British White and Black Caribbean

 Irish White and Black African

 Any other white background (please state below) White and Asian

 Any other mixed background (please state below)

………………………………………………….. ……………………………………………………

 **ASIAN BLACK**

 Asian British Black British

 Indian Caribbean

 Pakistani African

Bangladeshi Any other Black background

 Any other Asian background (please state)

 (please state)

 ……………………………………………

 ……………………………………………………

 **CHINESE OR OTHER ETHNIC GROUP**

Chinese

 Any other (please state below)

 ……………………………………………………

1. I would describe my gender as:

 Male Female

3. My age is:

 16-19 20-29 30-39 40-49 50-59 60+

6. Do you consider yourself to have a disability YES / NO

 If yes, could you give a brief description of your disability

 ---------------------------------------------------------------------------------------------------

 ---------------------------------------------------------------------------------------------------

7. Where did you hear about this vacancy with FareShare?

 ---------------------------------------------------------------------------------------------------

FareShare Yorkshire equal opportunities statement

FareShare seeks to be an organisation that serves people in all their diversity. We will therefore encourage any person or organisation with whom we are connected to adopt equal opportunities practices and policies. This includes existing and potential staff, trustees, volunteers, partners, service users and contractors.

Thank you for your cooperation.